

STATE OF ARIZONA

Dealer / Broker License No.:

MANUFACTURED HOUSING (MOBILE HOME) AND MOBILE OFFICE
ACQUISITION AND SALES REPORT
(INSTRUCTIONS ON NEXT PAGE)

REPORT FOR
MONTH AND YEAR

Mailing Address

PAGE of

PREVIOUS OWNER AND LOCATION (WHERE UNIT WAS LOCATED)	CO. NO.	NEW OWNER AND LOCATION (WHERE UNIT CAN BE INSPECTED)	CO. NO.	RE- LOC (Y / N)	RES. OR OFF.	SGL. OR DBL.	MANUFACTURER	COMPLETE SERIAL NUMBER (ON TITLE)		LIST PRICE (ON TITLE)
							MODEL NAME	MODEL YEAR	SIZE	SELLING PRICE
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		(10)
								SER NO.		\$
								YR	X	\$
								SER NO.		\$
								YR	X	\$
								SER NO.		\$
								YR	X	\$
								SER NO.		\$
								YR	X	\$
								SER NO.		\$
								YR	X	\$
								SER NO.		\$
								YR	X	\$
								SER NO.		\$
								YR	X	\$

Pursuant to **A.R.S. § 41-2187**, Reports by dealers or brokers to the department of revenue and county assessor. "Every dealer or broker, as defined in A.R.S. § 41-2142, who acquires or sells a previously titled manufactured home or mobile home, [or park model] as defined in A.R.S. § 42-19151, shall submit a written report of all such acquisitions and sales to the department of revenue, [Property Tax Division] and to the county assessor of the county where such dealer or broker is located. Such report shall be submitted by the fifteenth day of each month for the period of the previous calendar month..."

Electronic copies of this form are available by request at: azdor.mh@azdor.gov.
Completed forms must be sent by the 15th of the following month to: Arizona Department of Revenue, Personal Property Unit, Room 820, 1600 W. Monroe, Phoenix, AZ 85007, FAX: (602) 542-4425, e-mail: azdor.mh@azdor.gov.

Send a copy to your local County Assessor (See next page for addresses and FAX numbers).

Prepared By (Print)

Preparer's Phone Number

GENERAL INSTRUCTIONS:

ALL INFORMATION MUST BE TYPED or PRINTED

- **Report must be filed even if there were no transactions.**
- Dealer / Broker License Number as issued by Department of Manufacturing Housing.
- Complete Dealer Name as it appears on Dealer License.
- Complete Address.
- Month and Year of sales being reported.
- Fill in all spaces, if information is not available indicate "UNK".

THIS REPORT IS USED BY:

COUNTY ASSESSOR: To identify a change of ownership and / or location.

DEPARTMENT OF REVENUE: To calculate ratios of current sales values to original manufacturer's list prices by year of manufacture. These ratios are used by the Assessors to establish "Full Cash Values" for property taxation.

NOTE: Your report is not used by or furnished to the Income or Sales Tax Sections of the Department of Revenue.

ACQUISITION AND SALES REPORT INSTRUCTIONS

1. **PREVIOUS OWNER and LOCATION:** Previous Owner (as per Title). Physical address where unit was located under previous owner.
2. **CO NO.:** Enter previous county number (reference chart on this page).
3. **NEW OWNER and LOCATION:** "New Owner" is the owner on the title as of the date of the report. If the title has been signed off to Dealer, then Dealer's Name must be reported. "Location" is where a new unit can be physically inspected if sold, or the dealer's sales lot if it is being held for resale.
4. **CO NO.:** Enter new county number (reference the chart on this page).
5. **RE-LOC. (Y / N).** Mark Y (YES) if the sale of the unit requires it to be moved to another site. Mark N (NO) if the unit will remain at its current site.
6. **RES. or OFF.** Enter "Res." if the unit is designed for use as a residence. Enter "Off." if the unit is designed for use as an office.
7. **SGL. or DBL.** Enter "Sgl." if the unit is a single wide. Enter "Dbl." if the unit is a double wide or a multiple unit configuration.
8. **MANUFACTURER:** Enter the name of the company that manufactured the unit. **MODEL NAME:** Enter the manufacturer's model name or number of the unit.
9. **COMPLETE SERIAL NUMBER:** Serial ID numbers are cold stamped on the tow bar / hitch or on the frame front cross member of each transportable section. **MDL YR:** Enter model year of manufacturer as recorded on the title. **SIZE:** Enter unit's exterior overall measurements as Width X Length.
10. **LIST PRICE (ON TITLE):** Manufacturer's List Price as shown on the title. **SELLING PRICE:** Enter the retail selling price of the unit.

COUNTY NUMBER and COUNTY

CO NO.	COUNTY	CO NO.	COUNTY
1.	APACHE COUNTY ASSESSOR P.O. BOX 770 ST. JOHNS, AZ. 85936 (928) 337-4364 FAX: (928) 337-3386 assessor@co.apache.az.us	9.	NAVAJO COUNTY ASSESSOR P.O. BOX 668 HOLBROOK, AZ. 86025 (928) 524-4086 FAX (928) 524-4086 assessor@co.navajo.az.us
2.	COCHISE COUNTY ASSESSOR P.O. BOX 168 BISBEE, AZ 85603 (520) 432-8659 FAX: (520) 432-8698 assessor@co.cochise.az.us	10.	PIMA COUNTY ASSESSOR 115 NORTH CHURCH AVENUE TUCSON, AZ. 85701 (520) 740-8630 FAX: (520) 792-9825 cdubeau@asr.co.pima.az.us
3.	COCONINO COUNTY ASSESSOR 110 EAST CHERRY AVENUE FLAGSTAFF, AZ. 86001 (928) 779-6502 FAX: (928) 779-6766 cwinquest@coconino.az.gov	11.	PINAL COUNTY ASSESSOR P.O. BOX 709 FLORENCE, AZ 85232 (520) 866-6361 FAX: (520) 866-6353 assessor@co.pinal.az.us
4.	GILA COUNTY ASSESSOR 1400 EAST ASH STREET GLOBE, AZ 85501 (928) 425-3231 FAX: (928) 425-0408 cbranch@co.gila.az.us	12.	SANTA CRUZ COUNTY ASSESSOR P.O. BOX 1150 NOGALES, AZ. 85621 (520) 375-8030 FAX: (520) 761-7814 egutierrez@co.santa-cruz.az.us
5.	GRAHAM COUNTY ASSESSOR 921 THATCHER BLVD. SAFFORD, AZ 85546 (928) 428-2828 FAX: (928) 428-5951 vharalson@graham.az.gov	13.	YAVAPAI COUNTY ASSESSOR 1015 FAIR STREET PRESCOTT, AZ. 86305 (928) 771-3220 FAX: (928) 771-3181 carrie.machek@co.yavapai.az.us
6.	GREENLEE COUNTY ASSESSOR P.O. BOX 777 CLIFTON, AZ. 85533 (928) 865-5302 FAX: (928) 865-4417 jsalazar@co.greenlee.az.us	14.	YUMA COUNTY ASSESSOR 410 SOUTH MAIDEN LN. YUMA, AZ. 85364 (928) 373-6040 FAX: 373-6041 info@assr.co.yuma.az.us
7.	MARICOPA COUNTY ASSESSOR 301 WEST JEFFERSON, SUITE 330 PHOENIX, AZ. 85003 (602) 506-3877 FAX: (602) 506-3394 aharper@mail.maricopa.gov	15.	LA PAZ COUNTY ASSESSOR P.O. BOX 790 PARKER, AZ. 85344 (928) 669-6165 FAX: (928) 669-9740 lgonzalez@lapazassessor.net
8.	MOHAVE COUNTY ASSESSOR P.O. BOX 7000 KINGMAN, AZ. 86402 (928) 753-0703 FAX: (928) 753-0749 wendy.wiley@co.mohave.az.us		